

**County Council**  
**Wednesday 20 February 2019**  
**10.00 am Council Chamber - Shire Hall,**  
**Taunton**



To: The Members of Somerset County Council

You are requested to attend the Meeting of Somerset County Council on Wednesday 20 February 2019 to transact the business set out in the agenda below.

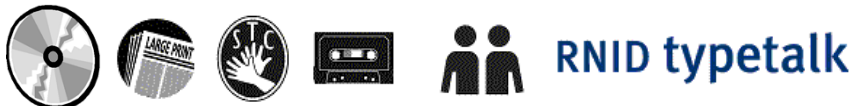
Anyone requiring further information about the meeting, or wishing to inspect any of the background papers used in the preparation of the reports referred to in the agenda please contact Scott Wooldridge on 01823 357628 or [democraticservices@somerset.gov.uk](mailto:democraticservices@somerset.gov.uk)

Issued By Scott Wooldridge, Strategic Manager - Governance and Risk - 12 February 2019

Guidance about procedures at the meeting follows the printed agenda.

This meeting will be open to the public and press, subject to the passing of any resolution under Section 100A (4) of the Local Government Act 1972.

This agenda and the attached reports and background papers are available on request prior to the meeting in large print, Braille, audio tape & disc and can be translated into different languages. They can also be accessed via the council's website on [www.somerset.gov.uk/agendasandpapers](http://www.somerset.gov.uk/agendasandpapers)



**Council Chamber and Hearing Aid Users**

To assist hearing aid users, Shire Hall has infra-red audio transmission systems. To use this facility we need to provide a small personal receiver that will work with a hearing aid set to the T position. Please request a personal receiver from the Committee Administrator and return it at the end of the meeting

## **AGENDA**

Item County Council - 10.00 am Wednesday 20 February 2019

1 **Annual Report of the Corporate Parenting Board** (Pages 3 - 52)

To follow.

## Somerset County Council

### County Council

– February 2019

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## **Corporate Parenting Board Annual Report 2017 - 2018**

Cabinet Member: Cllr Frances Nicholson, Cabinet Member for Children and Families

Division and Local Member: Jill Shortland OBE, Chair of Corporate Parenting Board

Lead Officer: Philippa Granthier, Assistant Director Commissioning & Performance, SCC

Author: Fiona Phur, Partnership Business Manager, SCC

Contact Details: 01823 355 259

### **1. Summary**

- 1.1. The role of the Somerset Corporate Parenting Board (SCPB), is to ensure that Somerset County Council (SCC), together with the five District Councils, fulfil their duties towards children looked after (CLA) and care leavers (CL), corporately and in partnership with other statutory agencies, including the NHS and Police. The existing Corporate Parenting Strategy and Terms of Reference (TOR), including membership, of the Somerset Corporate Parenting Board were agreed by Council in May 2016.

The Corporate Parenting Strategy 2016-2019 and annual action plan, aligns with and actively promotes, the Children and Young People's Plan 2016-2019, and the Sufficiency Statement 2016-2019.

The Corporate Parenting Board has met bi-monthly throughout the year, receiving regular updates from officers, partners and the Somerset In Care Council (SiCC) and Somerset Leaving Care Council (SLCC) who are a representative group of young people looked after or leaving care and are supported to meet by a Participation Worker (see Appendix A for their report) The voice of the child is a key aspect of the Strategy and the Board has continued to engage with young people, both through their representation on the Board, and through SiCC and SLCC which is well established and has an effective and regular link with the Board.

### **2. Recommendations**

- 2.1. The Corporate Parenting Board requests;
- That Council recommends Corporate Parenting Board training to be mandatory for all Councillors who are members of the Board.
  - That Council recommends that councillors appointed to the Corporate Parenting Board who do not attend Board meetings for three consecutive meetings are reported to Group Leads.
  - That Council invites District Councillor representation on the Corporate Parenting Board to provide support on housing and leisure issues.
  - That Council acknowledge and thank the young people for the work that they undertake.

### **3. Background**

- 3.1. The Council's corporate parenting arrangements, reviewed in 2015, were further reviewed following May 2017 Local Elections to ensure Somerset continues to provide a robust Corporate Parenting approach.

Full council in June 2017 approved the new elected members, and the updated annual action plan, and the arrangements set out in the corporate parenting strategy 2016-19.

The overall aim of the Corporate Parenting Strategy 2016-2019 is to strengthen good practice through a whole council approach to corporate parenting and a strong and effective approach to partnership working, thus improving the achievement, life chances and opportunities for all children looked after and care leavers.

The progress and achievements against the annual action plan are reported through quarterly reporting.

This report provides an update of the function and impact of the Board over the past 12 months. See Appendix B for the Corporate Parenting Board Action plan and Appendix C for the data dashboard.

## **4. 2017 – 2018 Achievements**

- 4.1.** The format of Board meetings is now well established with robust and concise reporting. The November Ofsted inspection report published in January 2018 commended the Corporate Parenting Board function:

*“The lead member clearly champions children’s needs and there is a much stronger corporate sense of responsibility for children. As a result, the local authority has successfully refreshed and revised the corporate parenting board, provided training to the majority of councillors and developed thriving and lively Children in Care Councils. Aspirations for children have increased within children’s services, but there is more to do to ensure that all the departments of the local authority share this responsibility, and that children looked after are clearly prioritised for training and development opportunities and wider council services.”*

Ofsted Report, 29 January 2018

- 4.2.** The focus of the Corporate Parenting Board is on the delivery of five priorities covering placement sufficiency and stability, education, health, voice of the child and leaving care through well-established sub-groups with good cross agency working, led by a senior officer, and supported by a Councillor from the Board. Additionally, the key area of foster care development is led by the council’s fostering service. Action owners on the groups take responsibility for issues to deliver solutions within deadlines. The outcomes of this work are reported quarterly through the Children & Young People’s Plan 2016-2019 performance reporting arrangements, against the seven improvement programmes. Reports are complemented by detailed data and performance measures provided to the Board to support them in their role in leading and challenging service delivery. This collected information has been redefined over the past year which has led to more purposeful and meaningful analysis and Board discussions and direction.

- 4.3.** The chair especially wishes to highlight the many positive outcomes from the work of the Board and sub-groups especially:

- District Councils have agreed to exempt Council Tax for working Care Leavers
- 43 out of 55 Elected Members completed Corporate Parenting training in June and November 2017,
- District councils have been offered awareness and training
- Councillors have offered their skills as Corporate Parents to support CLA and CL; for example, CV writing, help with job applications, presentation skills etc, which the Leaving Care sub-group is looking to implement.
- The Board responded to the consultation on the Somerset Strategic Housing Framework 2018-22

- The Board commended the Children’s Commissioning Team on the production of a more robust Sufficiency Statement and action plan
  - The Board approved the Annual Fostering and Adoption reports
  - The Virtual School has appointed a post-16 link worker and is now reporting on decreased Not in Education, Employment or Training (NEET) figures (38.2% at March 2018 from 42.5% in March 2017) and more Education, Training and Employment (ETE) opportunities
  - Individual participation has progressed in Child Protection Conferences and in the growing use of MoMo (Mind of My Own app)
  - There has been an emphasis on improving the timeliness of out of county Health Assessments
  - Health colleagues have carried out a ‘deep dive’ into the timeliness of initial and review Health Assessments.
- 4.4.** SiCC and SLCC held their own elections in June and voted for co-chairs to attend Corporate Parenting Board. It has given the Board great pleasure to observe the growing confidence of the young people who attend and their ability to present, challenge and debate.
- 4.5.** The chair especially wishes to highlight the many positive outcomes from the work of the Somerset In Care Council and the Somerset Leaving Care Council especially:
- SiCC and SLCC produced a gallery of their work to inform the Ofsted monitoring visit in July 2017, for newly elected members in June and for the Ofsted single inspection of children’s social care in November 2017
  - Members of SiCC and SLCC met Ofsted inspectors with a wider group of CLA and CL in November 2017
  - SiCC and SLCC welcomed David Fothergill (Leader of the Council), Julian Wooster (Director of Children’s Services) and Claire Winter (Deputy Director Children’s Services) to their meetings to discuss current issues,
  - A ‘hopes and fears’ exercise was carried out by young people with the Board to help inform work on refreshing The Pledge to children looked after and care leavers
  - The use of Mind of My Own (MoMo) app is being embedded through training and promotion to workers by the young people
  - Promoting the SiCC and SLCC website to CLA and CL and their carers and workers to increase awareness
  - Working with animators to make a Supervision animation for social work training
  - Young people took part in four Getting To Know You days to promote the work of SiCC and SLCC, recruit new members and carry out consultations
  - Organising an exceptional Annual Achievement Awards ceremony where over 300 young people attended
  - Interviewing for several key roles in SCC and with our partners.

Membership of SiCC and SLCC remains at around 25 young people with requests to join regularly received and invitations to join offered.

SiCC and SLCC members appreciate the support they receive from staff and carers to attend the monthly meetings and to the staff and volunteers who organise their meetings.

## **5. Areas for Development**

- 5.1.** Develop the next Corporate Parenting Strategy 2019 – 2022:

Work will commence in year 3 to develop the next Corporate Parenting Strategy 2019-22. An evaluation will be undertaken of the current strategy to identify any gaps for development, or new areas of focus. There will also be a review of the representation of key stakeholders and Terms of Reference. All members will be required to sign up to the new Corporate Parenting Strategy 2019-22. The Voice of the Child Subgroup will have oversight of The Pledge refresh work.

**5.2.** Further training and awareness raising of corporate parenting activity within SCC, district councils and partners:

Corporate Parenting training events will be undertaken with stakeholders to enhance their understanding of their Corporate Parenting role. The Voice of the Child Subgroup will support a Corporate Parenting 'mini' training package (potentially online via The Learning Centre) for those councillors who are unable to attend direct training. Work will be undertaken to develop and implement a shared communication plan to strengthen the Corporate Parenting role across County and District Councilors and all partners. We will ensure all directorates propose actions within their annual service plans to support children looked after and care leavers. Work will continue with District Councils to achieve a commitment to council tax exemption for working care leavers across all districts.

**5.3.** Promotion of the 7 Principles of Corporate Parenting:

In order to thrive, children and young people have certain key needs that good parents generally meet. The corporate parenting principles set out 7 Principles (identified in section 1 of the Children and Social Work Act 2017) that local authorities must have regard to when exercising their functions in relation to looked after children and young people, as follows:

1. to act in the best interests, and promote the physical and mental health and wellbeing, of those children and young people
2. to encourage those children and young people to express their views, wishes and feelings
3. to take into account the views, wishes and feelings of those children and young people
4. to help those children and young people gain access to, and make the best use of, services provided by the local authority and its relevant partners
5. to promote high aspirations, and seek to secure the best outcomes, for those children and young people
6. for those children and young people to be safe, and for stability in their home lives, relationships and education or work; and
7. to prepare those children and young people for adulthood and independent living.

Work will be undertaken to ensure that the 7 Principles are included in the new Corporate Parenting Strategy 2019-22, aligned to the next Health and Well Being Plan, and the new Children & Young People's Plan 2019-22. A communication plan will be developed to promote and strengthen the 7 Principles of Corporate Parenting across County and District Councilors and all County Council departments.

**5.4.** Sufficiency and quality of placements:

Work will continue to develop our market, monitor contracts and improve communication with providers in order to build sufficiency of placements in Somerset. There is a quality assurance process within the Placements Team to ensure high quality placements and SiCC and SLCC has set a priority to work with this process through inspections and observations in 2018/19. Additionally, the voice of the young tenant is being sought through structures such as the P2i (Pathways to Independence) Board.

**5.5.** Educational attendance and attainment:

There will be continued oversight and monthly monitoring by the Virtual School of those CLA on reduced timetables, those excluded from school, those with poor attendance

and those placed in schools not judged as good/outstanding. We will ensure that good quality Personal Education Plans (PEPs) are in place for all CLA ensuring that progress is specifically measured and that appropriate SMART targets are set to enable all CLA to achieve their full potential. The Virtual School will work with SiCC and SLCC who has a 2018/19 priority around schools having a better understanding of CLA issues and improved standards.

**5.6.** Support to Health and Children's Social Care colleagues:

Following a 'deep dive' into missed timescales for initial and review health assessments, the Board will be working to ensure resource and additional capacity is in place to support colleagues undertaking these processes. SiCC and SLCC have set a priority to promote Health Assessments working with the Corporate Parenting Board Health and Wellbeing Subgroup.

## 6. How did we meet our 2017 – 2018 priorities?

6.1.

PRIORITIES	CPB PROGRESS	SLCC – SiCC PROGRESS	RECOMMENDATIONS TO COUNCIL	RECOMMENDATIONS TO BOARD
<p>Every councillor and officer of the council fully understands their Corporate Parenting responsibilities through improved promotion of training opportunities and regular invitations to districts, and better use of newsletters and other regular communication</p>	<p>Training of elected Members was particularly successful with 43 out of 55 Councillors now trained, compared to 5 out of 55 Councillors in previous quadrillion. District engagement improved this year with a positive focus on council tax exemption for care leavers</p>	<p>The presence of more young people at meetings has led to greater understanding of their needs</p>	<p>That Council invites District Councillor representation on the Corporate Parenting Board for housing and leisure</p>	<p>Further training and awareness raising of Corporate Parenting within SCC, Districts, and Partners. Promotion of the 7 Principles of Corporate Parenting. Continued oversight on the progress of exempted Council Tax for care leavers</p>
<p>Understanding the individual nature of our CLA and CL in order to provide appropriately for them</p>	<p>The Board receives updates on website usage, progress of MoMo usage, and Voice of the Child activities</p>	<p>Somerset is now in the top 10 of Local Authorities for MoMo use; we hosted a regional MoMo learning event and SiCC/SLCC have been invited to speak at the National MoMo Conference 2018</p>		<p>The Board should support more Foster Carers encouraging MoMo use for individual participation</p>
<p>The provision of sufficient safe, stable placements with carers best able to meet their needs</p>	<p>The Board received regular progress updates on the Sufficiency Statement and action plan. Following Ofsted these documents are being refreshed and will be a standing agenda item</p>	<p>SiCC/SLCC receive various comments about placement stability and quality through their website. Further quality work forms part of their 2018/19 Priorities</p>		<p>The Board continues to receive regular updates on the progress of the sufficiency action plan and support a more robust approach to market</p>



				development and contract monitoring
That CLA and CL are involved in decisions about their lives and the services provided for them	The Voice of the Child subgroup received views from SiCC/SLCC meetings. SiCC/SLCC asked for feedback for the issues they raise as a priority i.e. contact terminology, contact cards, KIT lists etc.	SiCC/SLCC have commenced a 'hopes and fears' exercise along with the Board, and will use findings to inform the Pledge refresh. SiCC/SLCC to produce a monthly bulletin after each meeting	That Council acknowledge and thank the young people for the work that they undertake.	That the 2018/19 action plan continues to receive views from SiCC/SLCC via the Voice Of the Child subgroup and feedback accordingly
Where necessary CLA and CL have full access to additional services to improve life chances and successful transitions to adulthood	The Board receives reports around Choices for Life transition panels and employment opportunities for Hinkley Point development, Viridor, Skanska and other employers	The SiCC/SLCC website promoted the two Choices for Life careers events in 2017/18. They made a film for employers, attended employers events and promoted opportunities on the website		The Board continues to work with District Councils to seek suitable employment and training opportunities
Improvement in education and health outcomes	The Virtual School now employs a post-16 worker, and has encouraged social workers to engage better with Personal Education Plans (PEP). The health subgroup is reporting a greater uptake of health assessments. More work required to improve timeliness following a deep-	The CLA nurse now volunteers at SiCC/SLCC meetings; the young people will be supporting her in developing an information leaflet to be inserted into CLA packs. This is a 2018/19 Priority for SiCC/SLCC		That the Board is ambitious for best health and education outcomes through support and direction to health, education and Children's Social Care colleagues

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dive exercise into reasons for  
delay

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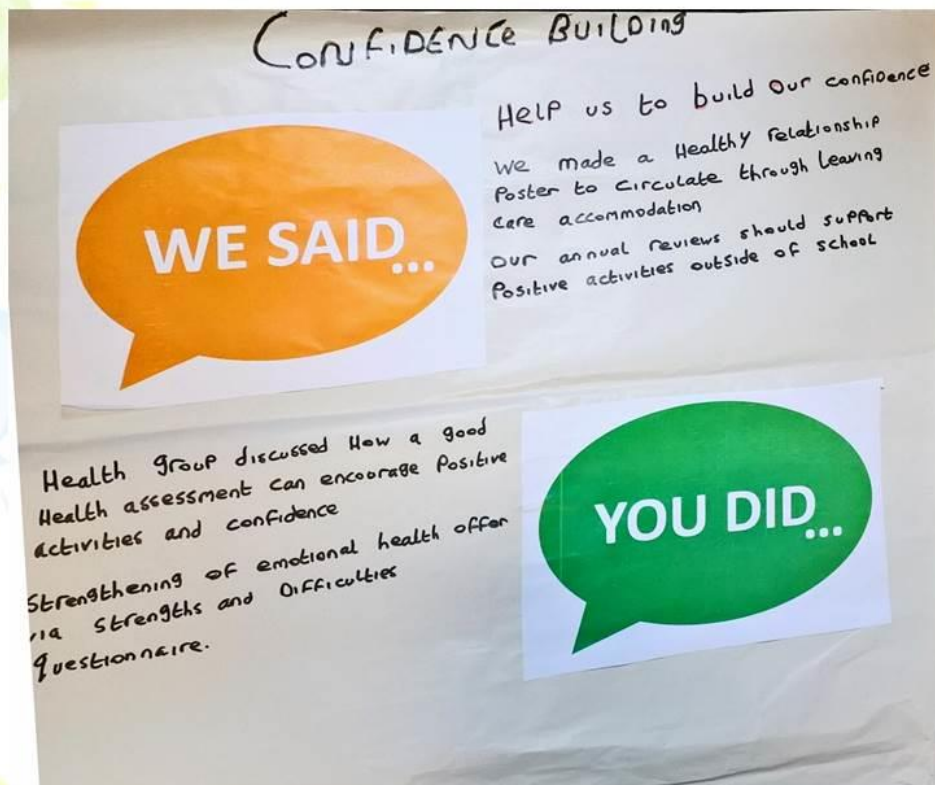
## **Somerset in Care Council & Somerset Leaving Care Council**

[www.somersetincarecouncils.org.uk](http://www.somersetincarecouncils.org.uk)

## **Who Are We?**

- 25+ members aged between 10 –22
- Meeting monthly to work on issues from our Annual Priorities plan
- Sundays from 11 – 4 at The Roller-coaster in Bridgwater
- Supported by our Participation Worker and volunteers
- Lunch and refreshments provided
- Supporting events and activities in between

# We Said, You Did



## INDEPENDENCE/Life skills

**WE SAID...**

We asked why some councils waived Council tax for care leavers to aid them financially.

GLCC made a film about young people finding work this was a project unstoppable.

We took part in a consultation on young citizens advice.

Corporate Parenting board asked to be informed about the standard of homes/accommodation

District Councils have agreed to waive Council tax for working care leavers

**YOU DID...**

## SUPPORT UP to 25

**WE SAID...**

We took part in a national leaving care consultation concerning the new rules that are coming around the leaving care service

We have been asked to meet Mark Riddell/government advisor we will be supporting the production of the new local offer for care leavers in 2018/19

**YOU DID...**

## VIRTUAL School for over 16's

**WE SAID...**

More help for education, and training for over 16's

Offered 2 careers fairs invites to children looked after and care leavers put a post 16 worker in to the virtual school. More employment opportunities available including Hinkley Point, viron and Skanska

**YOU DID...**

## POSITIVE ACTIVITIES

**WE SAID...**

Help us to take part in positive activities outside of school to increase our self confidence and emotional wellbeing. Care leavers can't afford the cost of membership at clubs or gyms

The chair wrote to district councils asking them to consider their CP responsibilities.

43 councilors had training on how to be a good corporate parent including access to leisure

**YOU DID...**

# CONTACT

## WE SAID...

We met Cathy Abfield and Julie Stevens.

We named a new centre and decided that Contact should be referred to as "seeing your friends and family"

2 Centres now opened and not called contact centre

## YOU DID...

# FEEDBACK

## WE SAID...

Give us feedback for issues we raise please

support us to refresh the Pledge through our hopes and fears exercise

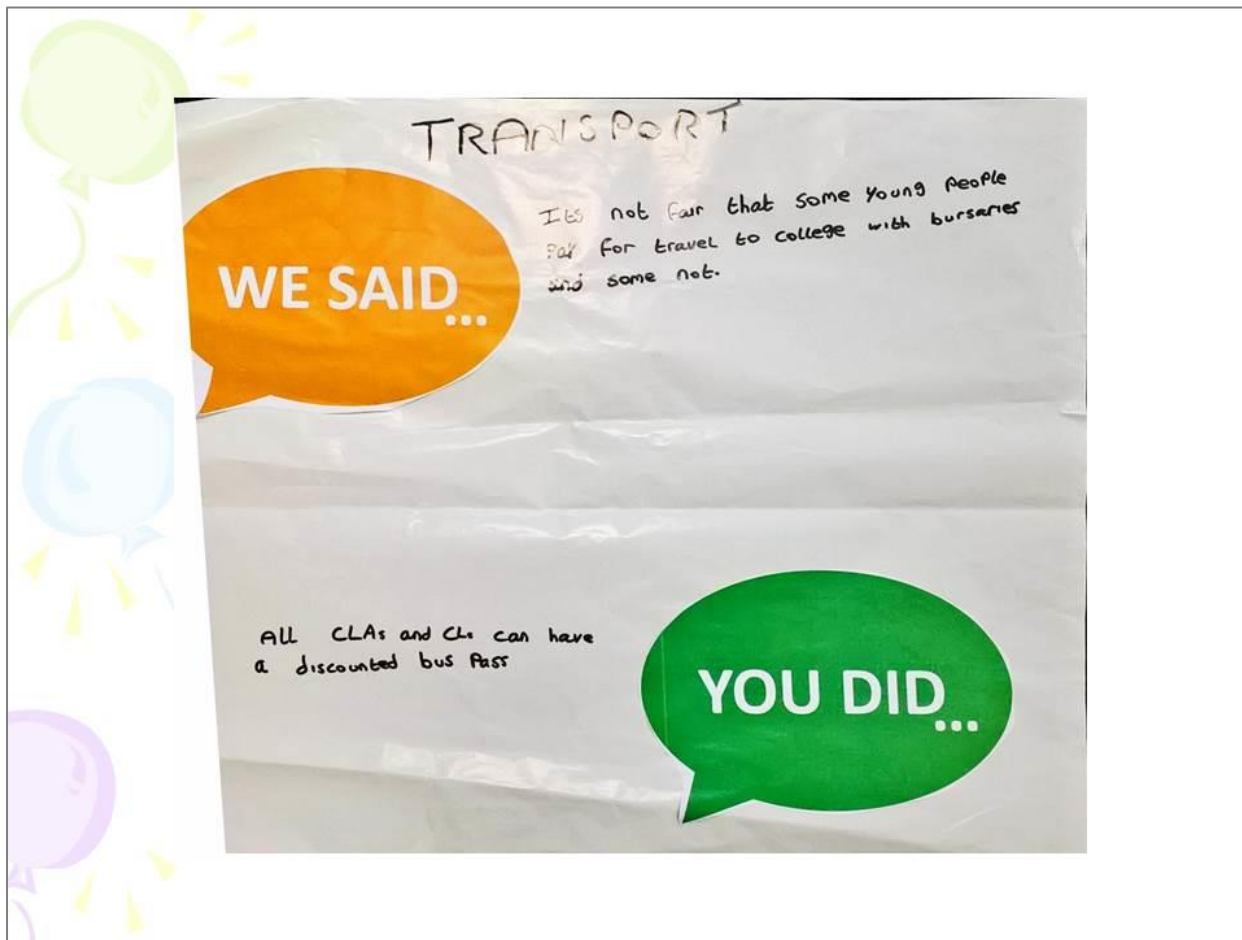
Took part in hopes and fears exercise.

Please brief us on issues raised at SICC + SLCC meetings.

We will respond to your MoMs

The voice of the child sub group we will support this

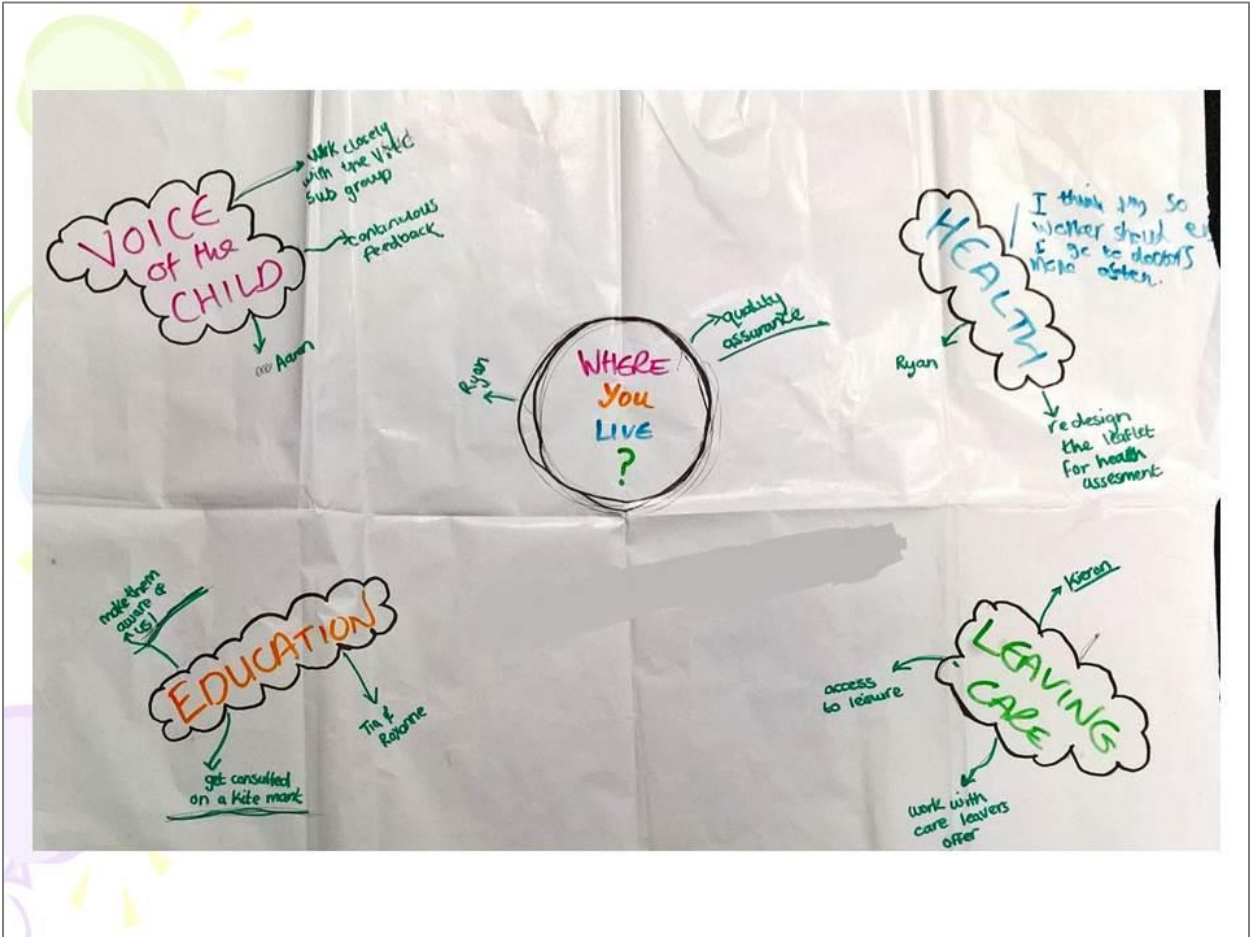
## YOU DID...



## Priorities for 2018/19

- Where You Live:
  - **Quality Assurance**
- Voice of the Child:
  - **Work closely with Voice of the Child subgroup**
  - **Continuous feedback**
- Education:
  - **Make them aware of us**
  - **Get consulted on a Kite Mark**
- Health:
  - **Redesign the leaflet for Health Assessment**
- Leaving Care:
  - **Access to leisure**
  - **Work with care leavers offer**





Don't forget.....

[www.somersetincarecouncils.org.uk](http://www.somersetincarecouncils.org.uk)

## Appendix B - Task groups work plans

### Appendix B (i) Health and Wellbeing - Task group work plans

Action	Action Owner	Timescales	Progress update / Plans	RAG
Promoting healthy outcomes and giving children the best start in life - Improve the quality of the health offer for children young people and care leavers, including unaccompanied asylum seeking children				
<b>1. Strengthen the timeliness and quality of health assessments for children and young people placed out of county</b>				
1.1 CLA will have implemented standard for out of county health assessments that will assist in the timeliness of out of county health assessments	Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece	07.08.2017	CLA Nursing team have implemented a standard of practice in relation to requesting health assessments for out of county children and young people, to assist in timely completion of health assessment: 1.Standard letter to all out of county CLA teams used. 2. Request for completion of review health assessment sent to out of county CLA teams 3 months prior to due date, with the expectation that an appointment will have been arranged with 2 months.	G
1.2 Data re health assessments of children and young people to be analysed to identify metrics for children placed out of county.	Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece / Designated Nurse SGC and CLA Maria Davis / Service Manager Business Intelligence Tony Johnson	07.08.2017	<u>Update 12.09.2017</u> : Dataset meetings held to review health assessment data for CLA. Metrics changed to include data regarding outstanding health assessments for in county and out of county CLA. Further data collated monthly by CLA specialist Nurse allows for identification of which neighbouring county have the highest rates of overdue health assessments for Somerset children and young people.	G
1.3 Funding will be provided for outstanding out of county health assessments.	Director of Quality, safety and engagement Sandra Corry / Designated Nurse SGC and CLA Maria Davis	10.08.2017	Funding to be sought for the CLA nursing team to work additional hours to address outstanding out of county HA's. Paper to go to CCG's Leadership meeting 10.8.17. <u>Update 12.09.2017</u> : Funding approved by the CCG for a 3 month project to address the outstanding Health Assessments for children placed out of county.	G

Action	Action Owner	Timescales	Progress update / Plans	RAG
1.4 Outstanding assessments of children and young people placed out of county are completed.	Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece / Designated Nurse SGC and CLA Maria Davis	01.02.2018	<u>Update 3.11.2017</u> : Designated Nurse for Safeguarding/ CLA and Head of CLA Nursing Team /Operational Service Manager PHN West to agree parameters for out of county HA project. Start of project delayed due to capacity within the CLA nursing team. <u>Update 7.12.17</u> : 10 children currently placed out of county that have outstanding health assessments. Designated Nurse to escalate to Director of Quality and Safety within relevant CCG and escalate to NHSE regarding CCG's failing to adhere to national policy. <u>Update 9.02.18</u> : Health assessments for the 10 out of county children were undertaken as part of the out of county project.	G
1.5 Timeliness of out of county health assessments is strengthened	Designated Nurse SGC and CLA Maria Davis	<del>01.02.2018</del> 01.06.2018	<u>Update 3.11.17</u> : Designated Nurse for Safeguarding/ CLA has escalated concerns regarding inequity of health assessments for Somerset children placed out of county to NHS England. <u>Update 7.12.17</u> : 10 children currently placed out of county that have outstanding health assessments. Designated Nurse to escalate to Director of Quality and Safety within relevant CCG and escalate to NHSE regarding CCG's failing to adhere to national policy. <u>Update 05.03.18</u> : Meeting held 22.02.18 with Designated Leads within Dorset CCG to discuss health needs of Somerset CLA placed in Pan Dorset area. National Safeguarding Team NHS England have provided guidance to all CCGs on the management of escalation of delays in timescales and quality of Initial and Review Health Assessments for looked after children placed out of area. Somerset CCG is following this guidance. This is on the agenda for the next national meeting for regional leads.	R
1.6 Increase opportunities for children looked after and care leavers to get involved in the work undertaken by the Health and wellbeing sub group.	Strategic Manager, Children Looked After & Leaving Care Services Julie Skorupka / Participation Officer Lesley Corrin	01.06.2018	<u>Update 7.12.2017</u> : SiCC and SLCC to decide how they would like to engage with the work undertaken by the Health and wellbeing sub group in the future. <u>Update 09.02.18</u> : SiCC and SLCC are in the process of reviewing the newly drafted Health Assessment leaflet and the current CLA pack.	B - On track

Action	Action Owner	Timescales	Progress update / Plans	RAG
1.7 Improve the quality and accessibility of information promoting the health and wellbeing of children looked after and care leavers	Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece / Designated Nurse SGC and CLA Maria Davis / Public Health Specialist Michelle Hawkes	01.06.2018	<u>Update 7.12.2017:</u> Members of the health and wellbeing sub group will identify appropriate links and resources that children looked after and care leavers could access through the Keeping Happy and Healthy Section of the SiCC / SLCC website. <u>Update 09.02.18</u> Meeting arranged for 20.03.18 for health representatives to review information promoting the health and wellbeing of children looked after and care leavers on the SiCC and SLCC website.	B -On track
Improving emotional health and well-being - Ensure when young people come into care there is timely access to CAMHS, and/or emotional support as appropriate				
<b>2 Through the implementation of the CAMHS transformation programme, ensure there is timely access to emotional health support.</b>				
2.1 To provide advice and interventions to children and young people with mild to moderate degree of difficulties	Fiona Abbey, Commissioning/ Programme Manager for Children and Young People's Mental Health and Wellbeing Services / Kerry Allan Divisional Director CAMHS	03.11.2017	<u>Update 3.11.2017:</u> All CLA and care leavers have timely access to CAMHS service through the Single Point of Access.	G
<b>3. Ensure CLA have a Strengths and Difficulties Questionnaire (SDQ) which is analysed, informs their individual care plan and is updated regularly.</b>				
3.1 Develop Strengths and Difficulties Questionnaire (SDQ) guidance on in depth analysis of SDQ's and process to follow if child / young person assessed as normal / borderline / requiring intervention	Somerset EHWB Team Sally Karimian / CLA Nurse Specialist Angela Reece/Educational Psychologist Dee Henderson / Social	20.02.2017	<u>Update 20.2.2017:</u> a small working group is to be set up to look at SDQ's, clarifying how they are used to inform services put in place to meet the emotional needs to children looked after. <u>Update 3.11.17:</u> At the emotional health and wellbeing sub group on 3.10.17 the aims and membership of the working group were reviewed and agreed.	G

Action	Action Owner	Timescales	Progress update / Plans	RAG
	Worker Faye Dodd / IRO Julia McFaul			
	Somerset EHWB Team Sally Karimian / Head of CLA service Jenny Thompson /Educational Psychologist Dee Henderson / Social Worker Faye Dodd / IRO Julia McFaul /Nancy Southcott	01.03.2018	<u>Update 07.08.2017:</u> Draft emotional health pathway has been developed by a task and finish group; incorporating the Strengths and Difficulties Questionnaire score (SDQ). <u>Update 3.11.17:</u> update on development of SDQ guidance (incorporating emotional health pathway) to be provided at each subsequent sub group. <u>Update 7.12.2017:</u> Acting head of Child Adolescent Mental Health services (CAMHS), social worker and IRO have joined working group and have scheduled a meeting in January 2018. <u>Update 9.2.18:</u> EHWB team have published referral guidance and flowchart showing actions to be taken by CSC staff when a Child Looked After or Care Leaver presents with an emotional health need that can be met through their service. A draft CLA pathway to CAMHS Pathway has been drawn up and is awaiting CAMHS sign off. CAMHS and CSC have also agreed to meet monthly to talk about problematic/ "stuck" cases. As from 01.01.18 the EHWB Team now screen all children 6 weeks after they became looked after, which includes a review of the SDQ score and the Health assessment documentation, as well as information on child and family held by Children Social Care.	G
3.2 Embed use and analysis of Strengths and Difficulties Questionnaire (SDQ) into practice by Foster Carers	Becky Hopkins Strategic manager for Fostering and Resources / Strategic Manager, Children Looked After & Leaving Care Services Julie Skorupka / Operations Manager Jo Manning	01.03.2018	<u>Update 3.11.2017:</u> At the emotional health and wellbeing sub group on 3.10.17 Julie identified a lead for this. <u>Update 7.12.17:</u> Further work to be undertaken with foster carers in relation to SDQs will be raised at the EHWB team steering group 25.1.2018. <u>Update 09.02.18:</u> The importance of the SDQ was discussed as part of a planned meeting with foster carers 17.1.18. The EHWB team, supported by the Health and Wellbeing sub group and the CLA team, will be reviewing the Fostering Handbook to ensure it includes additional information about health assessments and SDQs. This will be disseminated to In house Foster carers, Agency carers and residential providers. Children's Social Care are considering how the importance of SDQs can be included in their	G

Action	Action Owner	Timescales	Progress update / Plans	RAG
			in house training for Foster Carers.	
3.3 Embed use and analysis of Strengths and Difficulties Questionnaire into practice by health professionals	Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece / Designated Nurse SGC and CLA Maria Davis	01.03.2018	<u>Update 20.2.17:</u> CLA specialist nurse met with IRO team and discussed SDQ's as part of this meeting. <u>Update 07.08.2017:</u> Public health nursing teams have been provided with training on interpreting and responding to SDQ's. <u>Update 3.11.17:</u> review of training needs of medical staff undertaking health assessment planned. <u>Update 7.12.2017:</u> It has been agreed that training will be provided to medical staff undertaking health assessments; to incorporate use and analysis of SDQs in HA process, use of BAAF forms when completing health assessments and what constitutes a good quality health care plan.	G
3.4 Embed use and analysis of Strengths and Difficulties Questionnaire into practice in children's social care; case social workers and Independent Reviewing Officers (IROs)	Paul Shallcross / Julie Skorupka / Jason Pincott	01.03.2018	<u>Update 20.2.2017:</u> Appendix 3 (Guidance on data collection on the emotional health of looked after children) of the 2013 DfE guidance Children looked after by local authorities in England is used by CSC to improve compliancy and completion of SDQ's by social workers. <u>Update 3.11.17:</u> At the emotional health and wellbeing sub group on 3.10.17 Julie Skorupka identified lead for this, and agreed to discuss work to be undertaken to ensure that IRO's are routinely including the SDQ score in Reviews, when discussing action plan in place to address child's health and wellbeing needs. <u>Update: 7.12.2017:</u> CLA nurse specialist and strategic manager for CLA and care leavers are attending CSC operational manager's away day; they will include importance and use of SDQs in their presentation. <u>Update 05.03.18:</u> IROs are now routinely considering SDQs as part of the CLA review process. Operational Manager Public Health West and Designated Nurse SGC and CLA to meet with the IRO team to discuss use and analysis of SDQs at CLA Reviews	G
3.5 Develop health and social care Children Looked After (CLA) and care leaver's dataset to include more meaningful data on SDQs.	Children Looked After (CLA) Nurse Specialist Angela Reece / Designated Nurse Safeguarding	01.03.2018	<u>Update 3.11.2017:</u> Children Looked After (CLA) and care leavers' health and social care dataset currently includes data on the % of children (aged 4 plus) looked after for >1yr that have had an SDQ recorded. At the emotional health and wellbeing sub group on 3.10.17 it was agreed that this needed to be developed to include	G

Action	Action Owner	Timescales	Progress update / Plans	RAG
	Children and CLA Maria Davis / Tony Johnson / Ian Clift		details on date of completion of SDQ, date for formal review and score. <u>Update 7.12.2017</u> : Dataset meeting scheduled for 05.01.2018.	
<b>4. CLA have access to emotional support through the Emotional Health and Wellbeing (EHWB) Team</b>				
4.1 A fully staffed Emotional Health and Wellbeing Team (EHWB) are to be embedded into social care.	Jo Manning	<del>01.03.2018</del> 01.06.2018	<u>Update 07.08.2017</u> : Active recruitment undertaken in relation to employment of clinical psychologists within the Emotional Health and Wellbeing Team within social care. Interim arrangement includes support from Educational Psychologist. <u>Update 3.11.2017</u> : A 0.8wte clinical psychologist has been appointed and starts November 2017. <u>Update 7.12.2017</u> : Clinical Psychologist Dr Helen Wood starts 6.11.2017. Active recruitment ongoing for second Clinical Psychologist 0.6wte post. <u>Update 09.02.18</u> : Social Work posts have been recruited to and will have Social Workers in all posts from beginning of January. <u>Update 05/03/18</u> : Recent recruitment attempt for clinical psychologist post 2 was unsuccessful due to confusion over location of work base. A psychologist who has met the team is very interested in the vacancy, which CAMHS have been asked to re-advertise. EHWB Team Manager is leaving March 2018 and an interim team manager has been identified.	R
Providing help early and effectively - Enabling children and young people in care to become more emotionally resilient, through provision of the appropriate level of advice, guidance and support that they individually require and make a positive transition into adult life				
<b>5. Ensure that individual health practitioners are supported in their skills and competencies to deliver effective and coordinated care for each young person</b>				
5.1 Health plans are quality assured and demonstrate SMART outcomes to enable young people's transition to adulthood	Designated Nurse SGC and CLA Maria Davis/ Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece	03.11.2017	An audit of review health assessments undertaken as part of Sompar Public Health contract found that only 20% of review health assessments made an assessment of emotional health - this is linked to historical lack of availability of SDQ scores to those nurses undertaking health reviews and this has been addressed. <u>Update 20.2.2017</u> : Quality assurance of HA's undertaken by CLA team / Health Visitors / School nurses is undertaken by Specialist Nurse CLA. Approx. 50 per month. <u>Update 3.11.2017</u> : Designated	G

Action	Action Owner	Timescales	Progress update / Plans	RAG
			Doctor for CLA undertakes QA of HAs completed by local paediatricians	
Achieving effective multi-agency support for more vulnerable children and young people - Consider how to provide a health advisory service for care leavers in partnership with other agencies				
<b>6. Provide support to the Leaving Care Staff and Managers in identifying where to sign post young people to, utilising existing resources currently in place in relation to sexual health services, emergency contraception, dental health services and urgent care</b>				
6.1 Leaving Care Staff will be able to advise care leavers on how to access relevant services in relation to their health and wellbeing.	Operational manager Leaving Care Team Trish Lyons / Designated Nurse SGC and CLA Maria Davis/ Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece	01.09.2017	<u>Update 20.2.2017</u> : Advice has been given to social care in relation to accessing information on care leaver's health needs through primary care services. Leaving Care Staff and Managers to ensure that care leavers are registered with a GP and know how to access them in hours and out of hours.	G
6.2 Leaving Care Staff will be able to utilise a toolkit in relation to advising care leavers services currently in place to address a young person's health needs.	Operational manager Leaving Care Team Trish Lyons / Designated Nurse SGC and CLA Maria Davis/ Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece	01.03.2018	<u>Update 07.08.2017</u> : Meeting between health and social care to review development of toolkit for leaving care social workers in relation to resources currently in place to address young person's health needs. <u>Update 7.12.2017</u> : Multi agency review of letter sent to young people that refuse HAs is to be undertaken. <u>Update 5.03.18</u> : The Leaving Care Team are utilising the health information on the SiCC and SLCC, and Leaving Care websites to support care leavers in addressing their health needs. Meeting arranged for 20.03.18 for health representatives to review information promoting the health and wellbeing of children looked after and care leavers on the SiCC and SLCC website.	G
6.3. Young people will have access to the health information held by their GP.	Operational manager Leaving Care Team Trish Lyons /	01.03.2018	<u>Update 12.09.2017</u> : Verbal advice has been given to social care in relation to accessing information on care leaver's health needs through primary care services. <u>Update 3.11.17</u> : Draft letter for	G



Action	Action Owner	Timescales	Progress update / Plans	RAG
	Designated Nurse SGC and CLA Maria Davis/ Operational Manager Public Health West Jenny Thompson / CLA Nurse Specialist Angela Reece		leaving care team and care leaver to request health information from GP shared. <u>Update 7.12.2017</u> : CLA nursing team now have access to EMIS and are ensuring as much health information as possible is provided to young people prior to them leaving care, as part of their last RHA. <u>Update 5.03.18</u> : The Leaving Care Team are using the GP letter template to request health information from the young person's GP, as and when needed.	
<b>7. Consider how the unique health and wellbeing needs of the Unaccompanied Asylum Seeking Children are met</b>				
7.1 Raise awareness of common health issues that unaccompanied asylum seeking children may present with on arrival to Somerset.	All members of emotional health and wellbeing sub group	20.02.2017	<u>Update 20.02.017</u> : CSC have disseminated a briefing on common health issues that unaccompanied asylum seeking children can suffer from. Health briefing in relation to UASC to be a standing agenda item for the Health task and finish group.	G
7.2 Health services to work in partnership with children's social care to identify how an unaccompanied asylum seeking young person's health needs can be met	All members of emotional health and wellbeing sub group	07.08.2017	<u>Update 07.08.2017</u> : Fitness to Transfer health information routinely shared with CLA nursing team and children's social care on transfer to Somerset; to allow for immediate response to any health needs identified. Designated Nurse and CLA nursing team to advise social care staff in relation to appropriate resource to meet health need identified in Kent, if not able to be met by registering with a local GP ASAP.	G

## Appendix B (ii) Leaving Care - Task group work plans

Action	Action Owner	Timescales	Progress Update / Plans	RAG
<b>1 Improve outcomes for care leavers in respect of Education, Training and Employment</b>				
Redefine and develop Pathway to Employment (P2E) work to best meet the needs of vulnerable young people including care leavers	Clive Mallon - Service Manager, OD and HR	Achieved	Clive to provide progress report about the directory of provision <b>Achieved</b> – now BAU	B
		01/05/18	Decision to be made about the best platform for the information to be accessed. When the decision is made work will be required to build user friendly web pages. <b>Update 13.2.18</b> CM and JY have agreement that opportunities will be embedded into the Skills for Somerset site by 1/5/18 and coordinated by Ben Eve	A
	Clive Mallon - Service Manager, OD and HR	Achieved	Expansion of the matrix of opportunities for vulnerable young people is underway and local education providers have been challenged to support this work. Further work is required to; <ul style="list-style-type: none"> <li>• Confirm the educational offers</li> <li>• Liaise with businesses (small, medium, large, District Councils, SCC Partners )</li> <li>• Seek agreement to being included as a supportive employer.</li> <li>• Produce written material to describe opportunities and provide advice on accessing them.</li> </ul> <b>Achieved</b> – now BAU	B
	Julie Skorupka - Strategic Manager, CLA and CLs, CSC Management, Taunton	31/03/18	Explore possibilities of employing a single point of contact advisor to promote opportunities and initiatives <b>UPDATE 13.2.18</b> Julie Skorupka to commence	A

Action	Action Owner	Timescales	Progress Update / Plans	RAG
			investigation to meet Ofsted recommendation	
	<b>Vikki Hearn</b> - Service Manager, Commissioning Development, Major Programmes	31/3/18	Detailed plans for Care Leaver Programmes in Skanska, Viridor and 1610 to be finalised <b>13.2.18 UPDATE</b> – First draft of plans from providers have been reviewed and challenged and now sent back as a challenge – awaiting their response.	A
Bid being made for funds to set up an Education & Business Partnership (EBP) for a Careers One Stop information Shop for employers and education.	<b>Julie Young</b> - Education Outcomes, Children's Commissioning	Achieved	The EBP will launch in Spring 2018 and help to broker information and activity between education providers, businesses and employers <b>Update 13.02.18</b> : The EBP manager has been recruited	G
Hold events to bring together employers and young people following the success of the 5 <sup>th</sup> July 'Hidden Workforce' seminar event. The events aim to break down the barriers and provide sustainable opportunities for those young people who are most distanced from the workplace.	<b>Julie Young</b> - Education Outcomes, Children's Commissioning  <b>Claire Merchant Jones</b> - Transitions, Health Interface Service	December 2018	Choices for Life will be part of the Somerset Careers Fair at Yeovilton Fleet Air Arm museum 13/11/18. The bespoke area will provide vulnerable young people and their families/carers with information to support their transition into Post 16 education and employment and will provide information on staying safe and healthy <b>UPDATE 13.2.18</b> – Funding being sought by West Somerset Opportunity Area to hold second event in 2018	A
	<b>Julie Young</b> - Education Outcomes, Children's Commissioning	Achieved	Evaluate the impact of the events on outcomes	G

Action	Action Owner	Timescales	Progress Update / Plans	RAG
	<b>Claire Merchant Jones</b> - Transitions, Health Interface Service		<b>Update 13.2.18</b> Areas for future improvement have been agreed including getting more parents/carers involved in future events.	
	<b>Julie Young</b> - Education Outcomes, Children's Commissioning	January 2018	Work with Somerset Recruitment Companies (Red Berry Recruitment and One Step Recruitment) to pilot projects that help to break down the barriers to employment and showcase examples of good practice <b>UPDATE 13.2.18</b> Achieved.	G
	<b>Claire Merchant Jones</b> - Transitions, Health Interface Service	May 2018	Supported Traineeships are now being designed with EDF, Butlins and Willmott Dixon. <b>UPDATE 13.2.18</b> Piloting to start in Spring	A
	<b>Julie Young</b> - Education Outcomes, Children's Commissioning <b>Claire Merchant Jones</b> - Transitions, Health Interface Service	Achieved	Secure funding to run a Manufacturing Talent Academy programme for a group of vulnerable young people which will also help to fund the training of job coaches who will be able to work with care leavers <b>UPDATE 13.02.18:</b> Job Coaches are trained and being deployed. Manufacturing Talent Academy underway with vulnerable group.	B
	<b>Julie Young</b> - Education Outcomes, Children's Commissioning	Achieved	Work with selected employers, including EDF, to develop a sustainable internship model that can help provide opportunities for our young people	B
	<b>Claire Merchant Jones</b> - Transitions, Health Interface Service	May 2018	<b>Update 13.02.18:</b> Supported Traineeships and Internships in final stages of development ready for a Spring 2018 start. Including work with SS&L and Acacia Training.	A

Action	Action Owner	Timescales	Progress Update / Plans	RAG
Develop Transitions Panels and Early Leaver reporting processes for Year 12 and 13.	<b>Julie Young</b> - Education Outcomes, Children's Commissioning	July 2018	Develop notification systems and referral processes to make sure that all Early Leavers are referred to support agencies including Building Better Opportunities and Somerset Skills for Young People to help re-engage and prevent lack of engagement <b>Update 13.02.17:</b> All Children Looked After are now individually tracked and monitored in Year 11 through the Transition Panel process and in the future this will continue into Year 12 and 13 for those in education. Systems are now in place to refer Early Leavers.	B
		July 2018	A new Careerpilot online career programme and student career plan package is to be implemented to all Children Looked After and care leavers through the virtual school. This will provide every young person with a Careers Plan <b>UPDATE 13.2.18</b> Training to be organised. By Julie Y	A
	<b>Julie Young</b> - Education Outcomes, Children's Commissioning <b>Claire Merchant Jones</b> - Transitions, Health Interface Service	July 2018	Embed the work of the panels in practice, evaluate their effectiveness and further develop as required <b>Update 13.02.18:</b> Transition Panels now extended to Special Schools, the Virtual School and YOT young people. Key staff now in regular attendance.	B
	<b>Vikki Hearn</b> - Service Manager, Commissioning	July 2018	<b>Update 13.02.18:</b> The social value guidance has been sent for comment to	A

Action	Action Owner	Timescales	Progress Update / Plans	RAG
	Development, Major Programmes		the Strategic Commissioning Board who have overseen its development. An example of good practice in the document refers to 'developing opportunities to those with learning difficulties and care leavers to work and gain work experience' To review progress at the next subgroup meeting and identify implementation date	
Review impact of Plus Employability Programme for care leavers	<b>Claire Merchant Jones</b> - Transitions, Health Interface Service	Achieved	Review meeting set for 11/12/17. To report to next subgroup meeting <b>UPDATE 13.02.18:</b> Review meeting was held 11/12/17 and agreed a way forward to improve engagement. Representatives from Pluss attended a Leaving Care Service Development day on 7/2/18 and are contributing to a 6 week emotional health and wellbeing employability group for care leavers. Further review meeting to be held.	B
	<b>Claire Merchant Jones</b> - Transitions, Health Interface Service	April 2018	Continue to oversee the effectiveness of the Programme for care leavers. Further meeting to be held	A
Ensure new twice yearly Education Training and Employment (ETE) Board is overseeing the tracking of those who are not in ETE and strategic developments to promote ETE for all care leavers	<b>Claire Winter</b> - Deputy Director Children and Families, Social Services  <b>Zoe Heywood</b> – Virtual Head teacher	Achieved	Review impact of new arrangements <b>Update:</b> Date arranged for review 12 January 2018 <b>Achieved 13.02.18:</b> Review held 12/1/18. Board meetings now to be held quarterly. Considered to be a useful mechanism for operational monitoring of progress, identifying gaps and blocks and planning to resolve them	B

Action	Action Owner	Timescales	Progress Update / Plans	RAG
Further analysis is required about the geography and placement or accommodation type for children looked after and care leavers over statutory school leaving age, who are able and available for, but not engaged in, education training or employment (ETE)	<b>Tony Johnson</b> - Service Manager – Business Intelligence, Children's Services, Customers & Communities	31 March 18	Tony and Trish to investigate whether it is possible for the data systems to collate more detailed analysis for each meeting. <b>UPDATE 13.02.18:</b> Having investigated what is feasible, analysis of causes of non-engagement will be operationally collated quarterly. Tony will investigate an automatically generated monthly report demonstrating fluctuations throughout the year and comparison of that with previous years	A
	<b>Trish Lyons</b> - Operations Manager Leaving Care			
<b>2 Improve the availability of suitable supported accommodation for care leavers</b>				
Ensure that the quantity and quality of provision commissioned by the Pathway to Independence (P2i), and that managed by the Leaving Care service is regularly monitored and is suitable	<b>Carrie-Anne Hiscock</b> - Senior Commissioner, Children's Commissioning	April 2018	A Young Commissioners project is starting using Year 2 Health and Social Care students to carry out reviews and consultation with P2i and Leaving Care accommodation service users as part of peer reviewing model. <b>Update: 13.02.18</b> Visits were held week commencing 29/1 and provided useful information. Some more site visits are planned shortly an online survey is available for young people and others to comment. When completed a report will be written for the P2i Board and key findings shared with the subgroup.	A
As part of P2i development and Sufficiency Statement ensure that the range of accommodation available meets the needs of all 16/17 year old Children Looked After (CLA), and Care Leavers	<b>Carrie-Ann Hiscock</b> - Senior Commissioner, Children's Commissioning <b>Vikki Hearn</b> - Service Manager, Commissioning Development, Major Programmes	April 2018	An increasing menu of options is available for care leavers. Work is underway with Adults Social Care and Public Health to consider future commissioning of support and accommodation. <b>UPDATE 13.02.18</b> – This is being taken to the CPB on the 8th May.	A

Action	Action Owner	Timescales	Progress Update / Plans	RAG
<b>3 Ensure that the specific needs of care leavers who are seeking asylum are taken into account</b>				
Review the role of the Leaving Care Worker working with the specialist Asylum Seeker team	<b>Julie Skorupka</b> - Strategic Manager, CSC Management, Taunton	31 March 18	<b>Update 13.02.18:</b> The Leaving Care Worker transferred to the Asylum Seeker team 22/11/17 and her contract has been extended until June 2018.	G
	<b>Rachel Austin</b> - Team Manager, Central CLA Team, Taunton			
Eliminate or reduce the barriers to asylum seeking CLA and care leavers (UASC) accessing education, training, employment and volunteering opportunities	<b>Rachel Austin</b> - Team Manager, Central CLA Team, Taunton	31 March 18	Work collaboratively with colleges regarding flexibility of course entry on arrival. Consider ways to compensate for restrictions on asylum seekers access to volunteering or work opportunities <b>Update 13.02.18:</b> Taunton and Bridgwater College, with Somerset Skills and Learning are developing a bespoke UASC programme that can be accessed by young people on arrival. This will prepare them to join courses at the next available opportunity. The programme is expected to start in January 2018	A
	<b>Claire Merchant Jones</b> - Transitions, Health Interface Service			
	<b>Rachel Austin</b> - Team Manager, Central CLA Team, Taunton	31 March 18	Work is underway to link asylum seeking care leavers into the National Citizenship Scheme both as participants and volunteers.	A
Address issues identified regarding suitable placements for asylum seeking children on arrival	<b>Rachel Austin</b> - Team Manager, Central CLA Team, Taunton	6/10/17	Clarification needed on actions being taken by commissioners. Rachel to discuss with Louise Palmer Strategic Commissioning Manager <b>Update 13.02.18:</b> Julie has now had agreement that the Placement team will source relevant accommodation	G
	<b>Julie Skorupka</b> - Strategic Manager, CSC Management, Taunton			



Action	Action Owner	Timescales	Progress Update / Plans	RAG
Increase the quality of delivery and appropriateness of accommodation for young people seeking asylum that are in and leaving care.	<p><b>Carrie-Ann Hiscock</b> - Senior Commissioner, Children's Commissioning</p> <p><b>Rachel Austin</b> - Team Manager, Central CLA Team, Taunton</p> <p><b>Julie Skorupka</b> - Strategic Manager, CLA and CLs, CSC Management, Taunton</p>	September 2018	<p>Consider the accommodation needs of asylum seekers as part of the sufficiency review.</p> <p><b>Update 13.02.18:</b> The Commissioning Service is developing a Provider Framework to address this issue.</p>	A
<b>4 Ensure compliance with new legislation regarding the publication of the Local Offer for care leavers</b>				
Develop the Leaving Care Local offer in line with statutory requirements of the Children and Social Work Act 2017 and Department of Education (DfE) Guidance	<p><b>Julie Skorupka</b> - Strategic Manager, CLA and CLs, CSC Management, Taunton</p>	Advice regarding implementation date awaited.	<p>Detailed DfE Statutory Guidance is awaited. If available, to be reviewed at the next subgroup meeting</p> <p><b>Update 13.02.18:</b> Date for release of detailed guidance still awaited but likely to be April 2018.</p>	A
	<p><b>Trish Lyons</b> - Operations Manager Leaving Care</p>		<p>When Guidance is received, consideration of the degree of involvement of Board members in the development of the Offer</p> <p><b>Update 13.02.18:</b> Local Authorities will need to produce their Local Offer within 6 months from the date of receipt of the Guidance. Mark Riddell OBE, the government appointed National Implementation Officer, is visiting Somerset on 10th and 11th April. He will meet with care leavers, the Chief Executive Officer, the Leader of the Council, the Director of Childrens' services, staff and managers.</p> <p>He will write a report making recommendations following his visit and</p>	A

Action	Action Owner	Timescales	Progress Update / Plans	RAG
			this will be shared with the subgroup and Board.	

**Appendix B (iii) Voice of the Child (VOC) - Task group work plans**

Action	Action Owner	Timescales	Progress Update / Plans	RAG
<b>1) Develop Participation Strategy</b>				
Progress action plan for Participation Strategy	<b>Fiona Phur</b> - Business Partnership Manager	June 2018	Participation toolkit has been launched – January 25 <sup>th</sup> . Received positive promotion in the local press and on Our Somerset.  <a href="#">Participation Toolkit</a>	B
<b>2) Increase participation of children looked after and care leavers</b>				
Increase opportunities for Children Looked After to participate via use of the MOMO app	<b>Julie Skorupka</b> Strategic Manager, Children Looked After & Leaving Care Services	May 2018	JS to create MOMO Champions Terms of reference and brief guidance to ensure that all Champions are clear what is expected of them.	A
	<b>Paul Shallcross</b> Strategic Manager Quality Assurance, Safeguarding and Care	March 2018	CSC Induction process to be updated to include reference to MOMO (PS) – to be incorporated into a review of the CSC induction process which will be completed by April 2018	A
	<b>Fiona Phur</b> - Business Partnership Manager	March 2018	SEND Priority 4 group has investigated implementing MoMo Express, an additional part of the app which may be helpful in working with disabled children. It was not felt to be helpful or fit for purpose so will not be pursued.	G
	<b>Paul Shallcross</b> Strategic Manager Quality Assurance, Safeguarding and Care	March 2018	Discussions to take place to investigate the feasibility of integrating MOMO into Foster care training. Action complete – Helen Rolls (Staff Development Officer, Learning and Improvement) has agreed to pursue this and will liaise with the MoMo steering group to ensure she has the required information.	G

	<b>Julie Skorupka</b> - <i>Strategic Manager, Children Looked After &amp; Leaving Care Services</i>	March 2018	Cassie Jones (Virtual School) to be invited to the MoMo implementation group to discussed how the Virtual School can promote the service in schools.	A
	<b>Caroline Mellor</b> <i>Business Support Supervisor</i>	March 2018	Baseline figure for MoMo use to be established for 2017/18 to enable clear monitoring of implementation and take up for 2018/19	A
Further develop the representation of the VOC in Child Protection Conferences	<b>Liz Pearson</b> - <i>Service Manager ISRO, Safeguarding Care &amp; QA</i>	March 2018	Child Protection Conferences – it has been agreed that the offer of an advocate for Child Protection Conferences will be on an opt out basis rather than an opt in.	G
	<b>Liz Pearson</b> - <i>Service Manager ISRO, Safeguarding Care &amp; QA</i> <b>Penny Quigley</b> <i>Community member SSCB &amp; Advocate</i> <b>Louise Wallace</b> <i>Route One Advocacy</i>	April 2018	Work is needed to baseline the current participation data, and to break down children by age range to ensure that we are able to monitor improvement clearly.  Evaluation of a pilot scheme in South Somerset, where ISROs offered/promoted advocacy, rather than social workers, is needed to assess whether this was useful, and whether it should be rolled out across the county.  Small task and finish group to meet to look at this piece of work – Penny Quigley, Liz Pearson, Louise Wallace, Tom Whitworth	A
Increase the participation of young people in the recruitment of professional staff	<b>Lesley Corrin</b> - <i>Participation Officer, Voice of the Child</i>	April 2018	Recruitment – more young people are now involved in recruiting staff but further work is needed about how this can meet the needs of the service and the young people – LC to produce terms of reference re. use of young people in interviews	A

	<p><b>Fiona Phur</b> - Business Partnership Manager</p> <p><b>Lesley Corrin</b> - Participation Officer, Voice of the Child</p>	July 2018	SiCC and SLCC to be asked to consider 3 areas that they would like to be covered in interview questions for the ASYE social worker assessment centres.	A
	<p><b>Lesley Corrin</b> - Participation Officer, Voice of the Child</p>	May 2018	LC to develop interview training as ASYE frequency may be monthly and a wider pool of panel members is likely to be needed.	A
Examine how we can improve individual participation i.e. reviews	<p><b>Julie Skorupka</b> - Strategic Manager, Children Looked After &amp; Leaving Care Services</p> <p><b>Jason Pincott</b> Operations Manager Children Looked After</p>	May 2018	Task & Finish group to be created to look at how young people can and do participate in CLA reviews, to include Jason Pincott, Lesley Corrin, a CLA team manager, CLA social worker, IRO and VOC elected members (Jason Pincott to lead). Group to review existing processes and propose amendments	A
	<p><b>Sue White</b> – Senior Independent Reviewing Officer</p> <p><b>Julia McFaul</b> – Senior Independent Reviewing Officer</p>	May 2018	Independent Reviewing Officers have agreed to review how minutes of Children Looked After reviews are recorded – to make them more child focused and meaningful to the subject of the review.	A
	<p><b>Lesley Corrin</b> - Participation Officer, Voice of the Child</p> <p><b>Fiona Phur</b> - Business Partnership Manager</p>	March 2018	SiCC and SLCC are refreshing their Terms of reference in Jan 18 to include a monthly briefing to VOC champions including CPB	A
	<p><b>Lesley Corrin</b> - Participation Officer, Voice of the Child</p>	Complete	SiCC & SLCC representation at Corporate Parent Board meetings includes a regular agenda item at each meeting.	B

3) Pledge and charter compliance				
Review The Pledge to ensure that it reflects the priorities of Children Looked After, Care Leavers and Corporate Parenting Board	<p><b>Lesley Corrin</b> - <i>Participation Officer, Voice of the Child</i></p> <p><b>Fiona Phur</b> - <i>Business Partnership Manager</i></p> <p><b>Julie Skorupka</b> - <i>Strategic Manager, Children Looked After &amp; Leaving Care Services</i></p>	December 2018	SiCC and SLCC have started work to refresh the Pledge though 'Hopes and Fears' activities with CPB and their monthly meetings. This work is ongoing and will form a key part of their program for 2018/19	A
4) Understanding the corporate parenting role				
Roll out getting to know you events across all areas	<p><b>Julie Skorupka</b> - <i>Strategic Manager, Children Looked After &amp; Leaving Care Services</i></p> <p><b>Jason Pincott</b> <i>Operations Manager Children Looked After</i></p>	March 2018	<p>Getting to know you sessions will become part of the 'business as usual' process within the CLA service.</p> <p>2018 dates to be provided for March CPB:</p> <p><i>South Somerset 31/05/18</i></p> <p><i>Mendip 06/04/18</i></p> <p><i>Sedgemoor - TBC</i></p> <p><i>Taunton and West Somerset - TBC</i></p> <p>Discussions to take place with CLA managers to consider how we can replicate the successful Christmas Party for CLA, which took place in one of the areas last month.</p>	A

Corporate Parenting Training	<b>Fiona Phur</b> - <i>Business Partnership Manager</i>	September 2018	<p>43 out of 55 (78%) county councillors were trained in Nov 17</p> <p>Corporate Parenting 'mini' training package to be devised (potentially online via The Learning Centre) for those councillors who did not attend direct training</p> <p>Work to continue with District Councils to achieve a commitment to zero council tax payments for care leavers across all districts</p>	A
<b>5) Increase the influence of the in care and leaving care councils</b>				
Ensure that the wishes and aspirations of children and young people are understood and implemented by CSC ('you said, we did')	<b>Fiona Phur</b> - <i>Business Partnership Manager</i>  <b>Lesley Corrin</b> - <i>Participation Officer, Voice of the Child</i>	March 2018	<p>Review progress on SiCC and SLCC priorities from 2017/18 and agree additional/amended priorities for 2018/19. It is proposed that three priorities be set to be work on at any one time, with realistic deadlines, to be reviewed and monitored via the VOC sub group and the CPB.</p> <p>March 2018 - SiCC and SLCC will be asked to review whether young people believe the chosen priorities from last year have been progressed. Their views will be reported back through the monthly briefing.</p>	A
Develop the Leaving Care Council (SLCC)	<b>Fiona Phur</b> - <i>Business Partnership Manager</i>  <b>Lesley Corrin</b> - <i>Participation Officer, Voice of the Child</i>  <b>Paul Shallcross</b> <i>Strategic Manager Quality Assurance, Safeguarding and Care</i>  SiCC & SLCC	September 2018	<p>It has been agreed that SLCC group will be part of the co-production of the new Local Offer for care leavers. Mark Rydell will be visiting Somerset in April to meet key stakeholders to support implementation of the local offer.</p> <p>LC participation worker Lewis Diffy to be invited to support LC with progressing this work.</p> <p>LD to be asked to join the VOC group to provide representation for care leavers</p>	A



**6) Review Living Away from Home Pack**

<p>Review living away from home pack and how it is distributed</p>	<p><b>Fiona Phur</b> - <i>Business Partnership Manager</i></p> <p><b>Lesley Corrin</b> - <i>Participation Officer, Voice of the Child</i></p> <p><b>Julie Skorupka</b> - <i>Strategic Manager, Children Looked After &amp; Leaving Care Services</i></p> <p><b>Jason Pincott</b> <i>Operations Manager Children Looked After</i></p>		<p>Pack now available to download from SiCC &amp; SLCC website; has been updated to be electronic, but need to review and create an exemplar pack for reference.</p> <p>Request to be made to CLA service for a full paper living away form home pack to be provided to SiCC and SLCC for review - JS and JP to arrange for a review and to present to SiCC and SLCC.</p>	<p>A</p>
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## Appendix B (iv) Education - Task group work plans

Action	Action Owner	Timescales	Progress update / Plans	RAG
Ensure CLA have the best opportunities to fulfil potential, have high aspirations, appropriate support				
Identify all CLA within the Virtual School and their current year groups and SEN status. Record all attainment of CLA which can be accessed easily.	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i> <b>Tony Johnson</b> - <i>Children's Business Information Manager, SCC</i> <b>Alice Rees</b> - <i>Applications Team Leader(core data team)</i>	October 2017	Feb 2018 –Virtual School set up on Capita. Register held in relation to all Child Looked After (CLA) on Virtual School (VS) roll. CLA Year 11 Transition Panel information held on Post 16 Transition VLR and updated after every panel meeting. Register for Yr12/13 CLA also now held by Virtual School. Achieved – will be removed	B
Raise the profile of the Virtual School so that better understanding and communications between schools, CSC and carers is established to ensure joined up approach to CLA and education	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i> <b>Jo Manning</b> - <i>Children's Service Manager, SCC</i> <b>Jason Pincott</b> - <i>Operations Manager, Children Looked After, SCC</i> <b>Julie Skorupka</b> - <i>Strategic Manager, CSC, SCC</i>	August 2018	Feb 2018 –Designated Teachers Network Meetings have continued to be very well attended. Positive feedback from foster carers and professionals attending training sessions. Virtual school staff now attends Transition Panel meetings to help improve communication links with schools and PRUs. Will be rolled over to next year.	A
VS involvement in decision making process around placements and school moves (Maintaining stability of home and school placements)	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i> <b>Jason Pincott</b> - <i>Operations Manager, Children Looked After, SCC</i> <b>Julie Skorupka</b> - <i>Strategic Manager, CSC, SCC</i> <b>Becky Hopkins</b> - <i>Strategic manager, Fostering and Adoption, SCC</i>	August 2018	Feb 2018 – Virtual School Head attending weekly placements team meetings with Deputy Director to ensure joined up approach and education implications are considered. Will be rolled over to next year	A

Action	Action Owner	Timescales	Progress update / Plans	RAG
Good quality PEPs ensuring that progress is specifically measured and that appropriate SMART targets are set for all CLA to enable them to achieve their full potential.	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i>	Termly until end of the year	Feb 2018 – most recent QA undertaken identified 52% of QA'd PEPs were good/outstanding. Ongoing work with schools to improve quality. Will be rolled over	A
Management oversight and monitoring of those CLA on reduced timetables, those excluded from school, those with poor attendance and those placed in schools not good/outstanding	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i> <b>Jane Seaman</b> - <i>Service Manager – Admissions, SCC</i> <b>Jason Pincott</b> - <i>Operations Manager, Children Looked After, SCC</i> <b>Julie Skorupka</b> - <i>Strategic Manager, CSC, SCC</i>	Monthly throughout academic year	Feb 2018 – robust process in place for monitoring part time provision and RI/I schools as commented by Ofsted Attendance continues to be of concern. To be rolled over to next year.	G
Raise aspirations of CLA and ensure appropriate choices are made Post 16	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i>  <b>Julie Young</b> – <i>Education Outcomes, Children's Commissioning, SCC</i>	July 2018	Feb 2018 – Transition panels allow VS staff to make contact with support agencies including #Focus Five and National Citizen Service – who can provide free additional bespoke support. Feb 2018 – Current Yr9 CLA targeted for Talent Academy programmes across Somerset and school 14-16 vocational programmes from September 2018. Looking at member of VS staff to undertake careers qualification. VS representation at County IAG Advisors meetings – in order to get the latest CEIAG updates and news of opportunities. To be rolled over	G
Completion of PEPs to a high standard and on time. 100% of CLA to have a current PEP.	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i>	Throughout academic	Feb 2018- 98% of CLA had PEP in Autumn term.	A

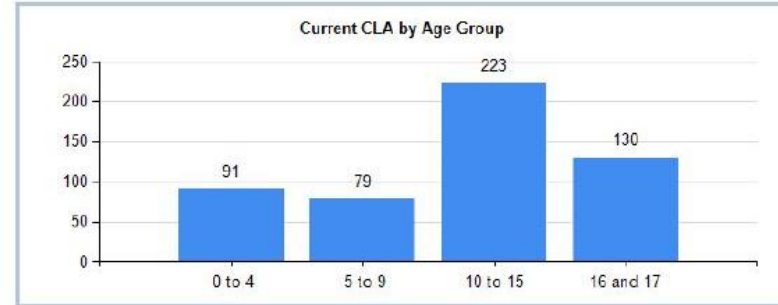
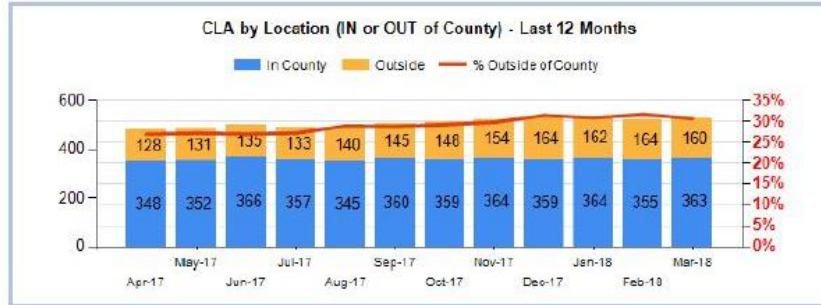
Action	Action Owner	Timescales	Progress update / Plans	RAG
	<b>Jason Pincott</b> - <i>Operations Manager, Children Looked After, SCC</i>	year – August 2018	VS working with CLA managers to ensure joint responsibility are being taken for completion of PEPs.	A
Develop a better understanding of educational issues affecting CLA with S/W, schools, governors and Foster Carers	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i> <b>Jo Manning</b> - <i>Children's Service Manager, SCC</i> <b>Dee Henderson</b> - <i>Specialist senior educational psychologist for CLA, Support Services for Education.</i> <b>Ann Adams</b> - <i>Governor support services manager, Support Services for Education.</i> <b>Jason Pincott</b> - <i>Operations Manager, Children Looked After, SCC</i>	June 2018	Feb 2018 - Good responses from foster carers and schools in relation to training events. Still work to be done with CSC staff. To be rolled over	A
Pupil Premium to be used effectively to ensure better educational outcomes for CLA	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i>	Throughout academic year – August 2018	Feb 2018 – monitoring of PP spend through PEPs. Majority of professionals now aware of new PP process and allocation. Continues to be on a needs led basis. To be rolled over to next year	A
Working with Schools and Governing Bodies in Somerset to recognise Corporate responsibilities and are ambitious for our CLA	<b>Ann Adams</b> - <i>Governor support services manager, Education.</i> <b>Neal Chislett</b> - <i>Strategic manager, Educational Effectiveness, SCC</i>	Throughout year – August 2018	Feb2018 – regular information in governors' newsletter. Attendance from Governors at VS events/training. Good relationships with governance manager	G
	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i>	August 2018		A

Action	Action Owner	Timescales	Progress update / Plans	RAG
Monitor and celebrate educational attainment and vocational training	<p><b>Lesley Corrin</b> - <i>Participation Officer – Voice of the Child, SCC</i></p> <p><b>Julie Skorupka</b> - <i>Strategic Manager, CSC, SCC</i></p> <p><b>Tony Johnson</b> - <i>Children’s Business Information Manager, SCC</i></p>		<p>Feb 2018 Virtual School praise cards being sent.</p> <p>End of year achievement celebration being organised for July.</p> <p>End of year report template being developed.</p> <p>To be rolled over.</p>	
Address issues around transition and preparation for employment, ensuring appropriate choices at post 16	<p><b>Julie Young</b> – <i>Education Outcomes, Children’s Commissioning, SCC</i></p> <p><b>Trish Lyons</b> - <i>Operations Manager Leaving Care</i></p> <p><b>Zoe Heywood</b> - <i>Virtual School head, SCC</i></p>	February 2018	<p>Feb 2018 – a range of Supported Traineeship and Internship programmes under development to provide a wider range of post 16 options for young people. Employers including EDF, Butlin’s and Willmott Dixon committed to developing programmes. First delivery from April 2018.</p> <p>Transition panels now established and embedded.</p> <p>Post 16 PEP developed.</p> <p>To be rolled over</p>	B
Ensure good communication links are in place between services including CLA, SEND, EPS, Fostering, Early years, Post 16 and health	<p><b>Julia Ridge</b> - <i>Strategic Manager - Early Years &amp; Schools Commissioning</i></p> <p><b>Jason Pincott</b> - <i>Operations Manager, Children Looked After, SCC</i></p> <p><b>Jo Manning</b> - <i>Children’s Service Manager, SCC</i></p> <p><b>Julie Young</b> – <i>Education Outcomes, Children’s Commissioning, SCC</i></p> <p><b>Zoe Heywood</b> - <i>Virtual School head, SCC</i></p>	March 2017	<p>Feb 2018 – Website updated with information and guidance documents. SEN regular meetings now in place with VSH and EP.</p> <p>Meetings with Early Years SENCOs now taking place.</p> <p>Area Prospectus and Employability &amp; Skills guide on VS website and hard copies available for young people</p>	G

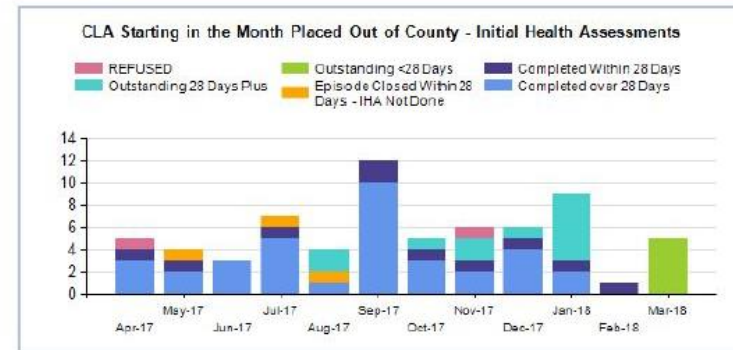
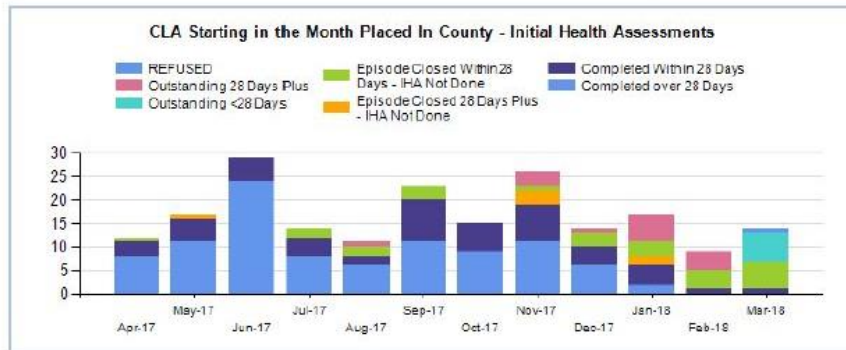
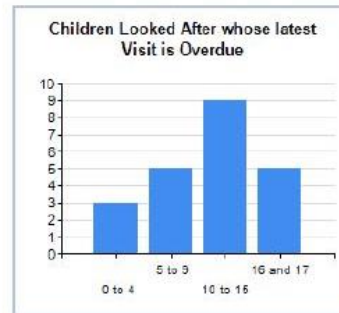
Action	Action Owner	Timescales	Progress update / Plans	RAG
	<b>Angela Reece</b> – <i>CLA Nurse, Somerset Partnership.</i>			
Expand the Virtual School service to ensure those post 16, those who have been adopted from care, are on SGOs or CAO's are also fully supported in education to achieve their full potential.	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i>	February 2018	Feb 2018 options paper submitted re additional staff September 2017. Advice/guidance on website in relation to support available. VS Head sits on the College Principals meeting group. CLA / VS as standing agenda item. Not achieved -	A
	<b>Julie Young</b> – <i>Education Outcomes, Children's Commissioning, SCC</i>			
	<b>Suzanne Lyus</b> - <i>Operations Manager, CSC, SCC</i>			
Ensure that UASC students' needs are being met and the right educational opportunities are available.	<b>Zoe Heywood</b> - <i>Virtual School head, SCC</i>	February 2018	Feb 2018 - Somerset skills and learning are helping to create a bespoke Supported Traineeship programme. UASC team manager has met with local college lead. To be rolled over to embed and ensure all options are explored.	G
	<b>Rachel Austin</b> - <i>Team Manager, CSC, SCC</i>			

# Appendix C – Corporate Parenting Data Dashboards

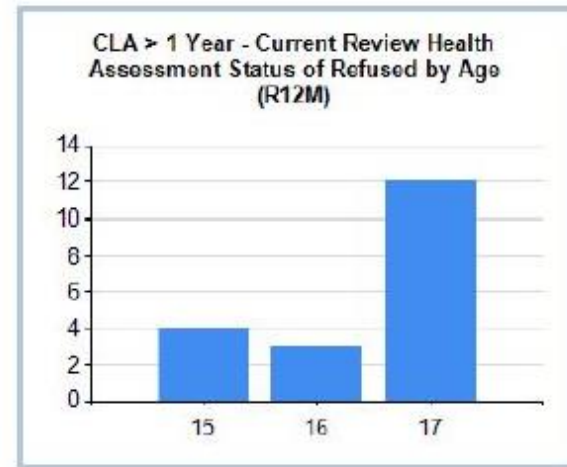
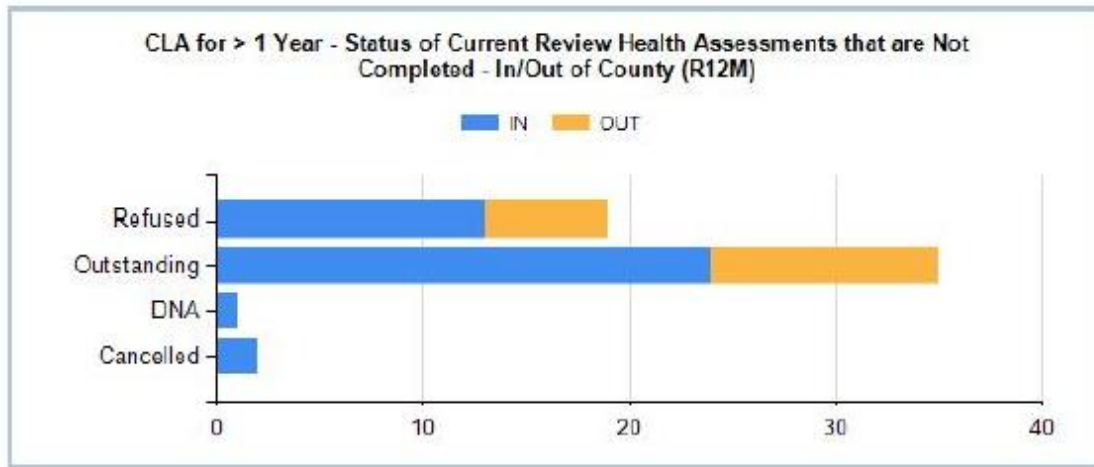
## Corporate Parenting – March 2018



Age Group	CLA Visits Undertaken in the past month where Child was Seen	CLA Visits Undertaken in the past month where Child was Seen Alone	% of Visits Undertaken on Time
0 to 4	100.0% (94/94)	43.6% (41/94)	89.4% (84/94)
5 to 9	100.0% (65/65)	76.9% (50/65)	92.3% (60/65)
10 to 15	98.9% (181/183)	82.5% (151/183)	92.3% (169/183)
16 and 17	98.3% (113/115)	83.5% (96/115)	88.7% (102/115)



\* The threshold of 28 days is relative to the period of care start date

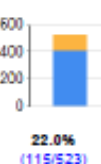


\* The chart above looks at the status of the most recent Review Health Assessment only - there may be a previous review health assessment against the child/young person that was completed within timescale.



## CLA Dashboard – March 2018

CLA Placed over 20 Miles from home



Somerset Children Looked After

**523**

Somerset CLA Rate per 10 000

**47.7**

SN CLA Rate per 10 000

**54.5**

England CLA Rate per 10 000

**61.7**

South East Rate/10 000 Q1 2016/17

**51.9**

LA's Rated 'Good' CLA Rate/10 000 Average

**55.1**

Care Proceedings Open for < 26 Weeks

**67.0%**  
(71/106)

% of Children placed for Adoption within 12 months of decision

**70.0%**  
(21/30)  
National Ave 2015: 71%

CLA who are UASC

**2.8%**  
(12/523)

Net changes in No of Children Looked After with breakdown of Starting & Ending Care

**YTD 49 (269:220)**  
**Last 12 Months 49 (269:220)**

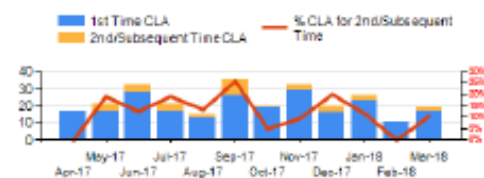
No of Missing Episodes where the Child was CLA at the time



CLA for 2nd/Subsequent Time

**YTD: 13.4%**

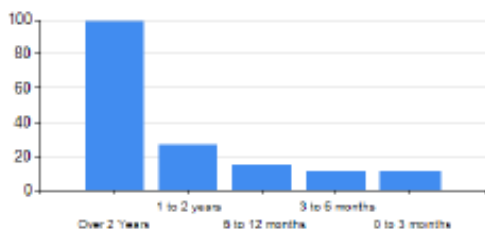
Children becoming Looked After for a 2nd/Subsequent Time



The percentage of children becoming CLA for a second/subsequent time in the last 12 months is **13.4% (38/288)**

Stability of Placement - Duration

Current CLA - Duration of Placement for CLA 2.5 years +



The % of children living in the same placement for at least 2 years during the last 12 months is **80.7%**, (89/110) 2016/18 Target: 70% SE Benchmarking Q1 2016/17: 81%

**88 children placed for 2 years or more are with Foster Carers**

Statutory Visits

CLA Stat Visits On Time



The percentage of CLA Stat Visits completed on time during the last 12 months is **83.7%** (8014/8417)

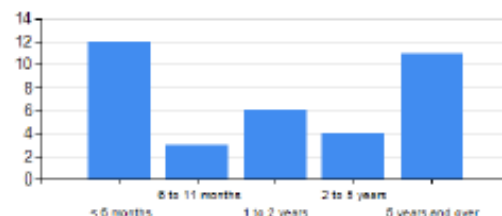
% Of CLA Seen during the Last 28 days

**72.1%**  
(377/523)

% Of CLA Seen Alone during the Last 28 Days

**57.4%**  
(300/523)

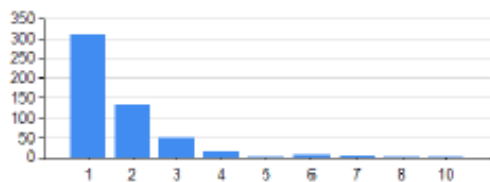
CLA - 2nd/Subsequent by Duration between Current and Previous Period of Care (Last 12 Months)



Stability of Placement - Moves

**YTD: 15.7% (82/523)**

Current CLA - No of Placements



The % of children with 3 or more placements during the last 12 months is **16.7%**, (82/523)

CLA Reviews

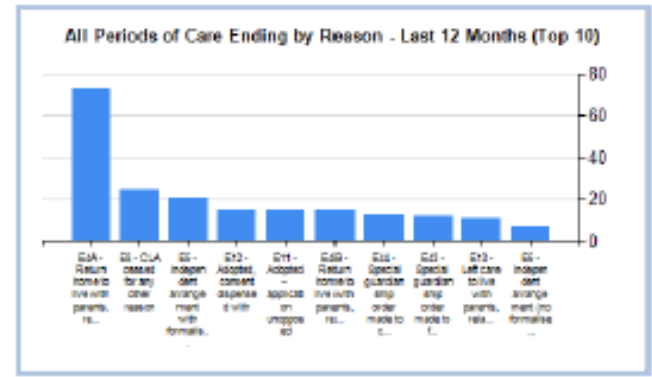
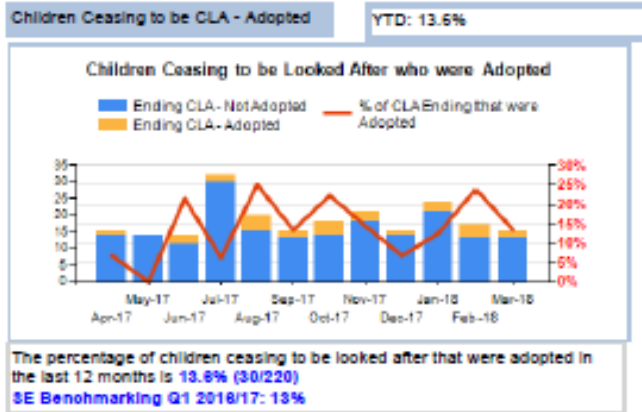
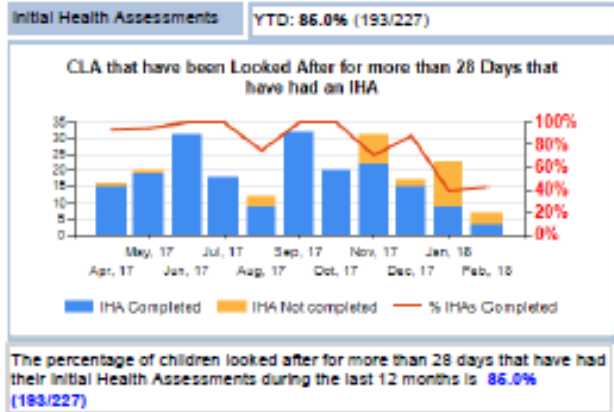
CLA Reviews On Time



The percentage of CLA Reviews completed on time during the last 12 months is **97.1%** (1334/1374)

All Periods of Care Ending by Duration of Episode - Last 12 Months





**% of Children Looked After for More than 1 year or since 1st April for YTD that have had their Review Health Assessments**

YTD	<b>84.1%</b> (275/327)
Last 12 months	<b>84.1%</b> (275/327)

**% of Children Looked After for more than 1 year or since 1st April for YTD that have had their Dental Checks**

YTD	<b>64.5%</b> (211/327)
Last 12 months	<b>64.5%</b> (211/327)

**% of Children Aged 4 plus that have been Looked After for more than 1 year or since 1st April for YTD that have had a SDG recorded**

YTD	<b>82.6%</b> (256/310)
Last 12 months	<b>82.6%</b> (256/310)

**% of Children Aged 4 plus that have been Looked After for more than 1 year or since 1st April for YTD that have had a SDG recorded with concern >=17**

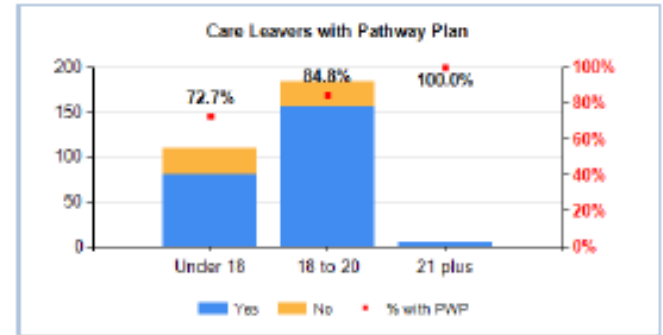
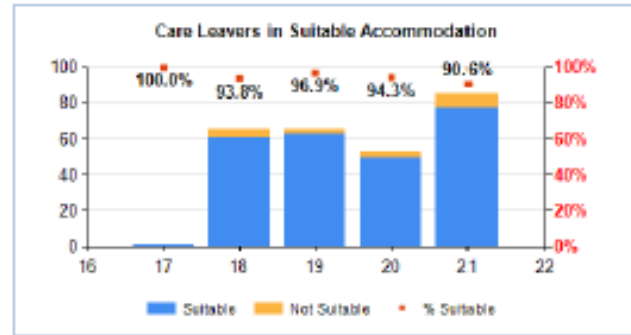
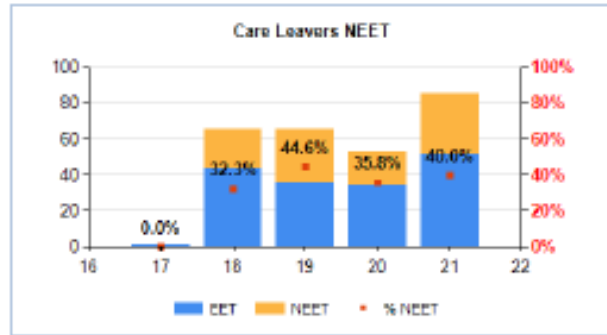
YTD	<b>45.7%</b> (117/256)
Last 12 months	<b>45.7%</b> (117/256)

**Care Leavers**

Care Leavers in touch (All Ages) Current: <b>98.5%</b> (265/269)	Care Leavers NEET (All Ages) Current: <b>38.3%</b> (103/268)	Care Leavers Suitably Accommodated (All Ages) Current: <b>93.7%</b> (262/288)
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**Care Leavers Under a 'Staying Put' Arrangement**

Currently Staying Put	31
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The overall % of Care Leavers with current Pathway Plans currently stands at **80.6%** (240/288)

## Glossary of Terms

<b>BBO</b>	Building Better Opportunities
<b>CAMHS</b>	Child and Adolescent Mental Health Services
<b>CCG</b>	Clinical Commissioning Group
<b>CIN</b>	Children in Need
<b>CL</b>	Care leavers
<b>CLA</b>	Children Looked After
<b>CSC</b>	Children's Social Care
<b>CV</b>	Curriculum Vitae
<b>CYPP</b>	Children and Young People's Plan
<b>DCS</b>	Director of Children Services
<b>DfE</b>	Department for Education
<b>DT</b>	Designated Teachers
<b>IRO</b>	Independent Reporting officer
<b>MoMo</b>	Mind of My Own
<b>NEET</b>	Not in Education, Employment or Training
<b>NHS</b>	National Health Service
<b>P2i</b>	Pathway to Independence
<b>PEP</b>	Personal Education Plan
<b>RAG rated</b>	Red, Amber, Green, Blue (Business As Usual - BAU) rated
<b>SCC</b>	Somerset County Council
<b>SCPB / CPB</b>	Somerset Corporate Parenting Board
<b>SCT</b>	Somerset Children's Trust
<b>SDQs</b>	Strength and Difficulties Questionnaire
<b>SEND</b>	Special Educational Needs /Disability
<b>SiCC</b>	Somerset in Care Council
<b>SLCC</b>	Somerset Leaving Care Council
<b>Sompar</b>	Somerset Partnership
<b>SW</b>	Social Worker
<b>TOR</b>	Terms of Reference
<b>UASC</b>	Unaccompanied Asylum Seeking Children
<b>VS</b>	Virtual School
<b>VSH</b>	Virtual School Head

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